



TOWNSHIP OF HANOVER

2022 BUDGET

HANOVER TOWNSHIP BUDGET 2022

2021 Carry Over Funds to Balance	\$177,339.00
2021 Carry Over Invoices	\$60,000.00

R E V E N U E (General Fund)

	TAXES #1	2022
0130110	Current Real Estate Tax	\$3,304,000.00
0130140	Delinquent Real Estate Tax	\$135,000.00
0131002	Delinquent Per Capita Tax	\$500.00
0131010	Realty Transfer Tax	\$150,000.00
0131020	Earned Income Tax	\$1,150,000.00
0131030	Mercantile-Business Priv Tax	\$850,000.00
0131040	Local Service Tax	\$455,000.00
0131070	Mechanical Device Tax	\$6,500.00
	TOTAL TAXES	\$6,051,000.00
	ADMINISTRATIVE PERMITS/FEES #2	2022
0132126	Gas and Water	\$1,000.00
0132132	Junkyard Licenses	\$200.00
0132134	Billboards	\$1,500.00
0132135	Car Lot	\$800.00
0132138	Vendor Permits	\$350.00
0132180	Cable Franchise Fee	\$106,000.00
0132280	Pave Cuts	\$5,000.00
0136253	Fire Inspections	\$10,000.00
0138715	BC/BS Employee Co-Payments	\$28,900.00
0138717	NP Round-About Maintenance Fee	\$10,000.00
	TOTAL ADMINISTRATIVE PERMITS/FEES	\$163,750.00
	POLICE SERVICES #3	2022
0133110	Miscellaneous Police Revenue (fingerprints, DUI testing, vehicle sale, SRO, etc.)	\$54,000.00
0133111	District Justice (Magistrate Fines)	\$41,000.00
0133112	State Police	\$5,000.00

0133113	Luzerne County Probation	\$8,000.00
0133114	Parking Fines	\$1,000.00
0133115	Charges for Accident Reports	\$7,000.00
0133116	Miscellaneous Donations (K-9, Golf Tournament, Outside Donations)	\$20,000.00
0133117	Reimbursable OT (AG BuckleUP, DUI, Task Force)	\$30,000.00
0135555	Warrior Run Police Services	\$42,000.00
	TOTAL POLICE SERVICES REVENUE	\$208,000.00
	INTEREST INCOME #4	2022
0134100	Interest Income	\$15,000.00
0134105	Insurance Claim Income Damage Vehicles/Poles, etc.	\$6,000.00
	TOTAL INTEREST INCOME	\$21,000.00
	RENTS AND ROYALTIES #5	2022
0134220	Rental of Buildings	\$75,000.00
0134246	Royalties	\$40,000.00
0134247	Towing Services	\$45,214.00
138008	Fire District Monthly Loan Payment	\$28,221.00
	TOTAL RENTS AND ROYALTIES	\$188,435.00
	STATE SHARED #6	2022
0135501	Public Utility Realty Tax	\$6,000.00
0135508	Liquor License Fee	\$6,000.00
0135509	D.E.P. 904 Recycling Grant	\$45,000.00
0135515	Firemen's Relief Fee	\$50,000.00
0135518	State Pension Aid	\$285,000.00
0135519	P.I.L.O.T. & WVSA Donation	\$19,000.00
0135520	2021 P.I.L.O.T. Request	\$60,000.00
	TOTAL STATE REVENUE	\$471,000.00
	TAX ANTICIPATION- ESCROW CONSORTIUM #7	2022
0138005	Tax Anticipation Note	\$900,000.00
0138006	Benacon Escrow Account	\$1,632,573.00

	TOTAL TAX ANTICIPATION- ESCROW CONSORTIUM	\$2,532,573.00
	GENERAL GOVERNMENT #8	2022
0136130	Subdivision Fee/Land Development	\$3,000.00
0136154	Sale of Ordinance	\$100.00
0136155	Fire Service to Sugar Notch	\$3,600.00
0138001	Cobra	\$1,000.00
0138004	Auction Proceeds/Vehicle Sales	\$3,000.00
	TOTAL GENERAL GOVERNMENT	\$10,700.00
	CODE ENFORCEMENT #9	2022
0132120	Health Licenses	\$6,000.00
0132162	Contractor Licenses	\$31,000.00
0136135	Zoning Permits	\$4,000.00
0136239	Plan Review Fees (municipality)	\$6,000.00
0136240	Plan Review Fees (special projects)	\$40,000.00
0136241	Building Permits	\$100,000.00
0136242	Electric Permits	\$13,000.00
0136243	Plumbing Permits	\$6,000.00
0136244	Septic Tank Permits	\$100.00
0136245	Use and Occupancy	\$11,000.00
0136246	Sign Permits	\$600.00
0136247	Contractor Test Fees	\$3,000.00
0136248	Special Project Fees	\$125,000.00
0136249	Special Projects Reimb Position	\$10,400.00
0136251	Heating Permits	\$8,000.00
0136258	UCC Surcharge	\$2,000.00
	TOTAL CODE ENFORCEMENT	\$366,100.00
	SEWAGE SANITATION #10	2022
0130144	Sewer Compliance Officer	\$108,055.00
0130145	Sewer Operating Expense Reimbursement (Admn, labor, overtime)	\$150,550.00

0136411	Sewage Tap Fee	\$200.00
0136413	Sugar Notch Fee	\$600.00
0136414	Warrior Run Fee	\$3,030.00
	TOTAL SEWAGE SANITATION	\$262,435.00
	MISCELLANEOUS #11	2022
0138000	Miscellaneous Revenue	\$25,000.00
	TOTAL MISCELLANEOUS	\$25,000.00

2022
\$10,537,332.00

E X P E N S E (General Fund)		
	GENERAL GOVERNMENT ADMINISTRATION #1	2022
1400113	Commissioners	\$22,750.00
1400124	Township Manager	\$90,125.00
1400141	Township Secretary	\$15,735.00
1400142	Clerk Secretaries, Bookkeepers	\$142,547.00
1400143	Budget Director Salary	\$20,662.00
1400144	Sanitary Sewer Compliance Officer	\$69,894.00
1400146	Budget Assistant Salary	\$6,000.00
1400220	General Office Supplies/Expenses	\$11,000.00
1400221	Computers/IT	\$2,000.00
1400222	Dues (PSATC, L3P)	\$2,575.00
1400340	Advertising, Printing, Web Page	\$15,400.00
1400374	Office Repairs	\$100.00
1400700	Copy Machine, Document Scan & Postage	\$8,000.00
1402331	Auditor	\$32,000.00
1403113	Compensation Real Estate Tax Collector	\$11,000.00
1403114	Treasurer	\$9,509.00
1404130	Solicitor	\$13,875.00
1404316	Payroll Services	\$20,000.00
1408130	Engineer - General Engineering	\$20,000.00
1408131	Legal (Twp. Solicitor)	\$60,000.00
1408132	Legal Civil Service Commission	\$1,000.00
1408133	Legal - Special Counsel, Labor/Litigation	\$15,000.00

1408134	Health Care, Vision, Dental, Life Insurance	\$377,474.00
1408135	Longevity (Clerical)	\$10,162.00
1408136	Service Bonus (Admin)	\$750.00
	TOTAL GENERAL ADMINISTRATION	\$977,558.00
	COMMUNICATION SERVICES #2	2022
1400321	Telephone Equipment Service	\$7,000.00
1400322	Radio Equipment	\$1,000.00
	TOTAL COMMUNICATION SERVICES	\$8,000.00
	TAX COLLECTION #3	2022
1403112	Court Ordered Tax Refund	\$5,000.00
1403115	Municipal Tax Refund	\$1,000.00
1403210	Materials/Equipment	\$1,000.00
1403240	Print Tax Bill	\$7,211.00
1403353	Tax Collectors Bond	\$500.00
	TOTAL TAX COLLECTION FEE	\$14,711.00
	MUNICIPAL BUILDING #4	2022
1400371	Maintenance of Grounds	\$3,000.00
1409100	Cleaning Services	\$12,000.00
1409220	Supplies	\$5,000.00
1409360	Fuel, Light, Water (Municipal Bldg. Garage)	\$42,500.00
1409450	Maintenance Contracts	\$12,500.00
	TOTAL MUNICIPAL BUILDING	\$75,000.00
	POLICE PROTECTION #5	2022
1410120	Police Officers - (2 Detectives, 4 Sgts., 11 Officers)	\$1,115,535.00
1410121	Part-Time Police Clerk	\$22,781.00
1410133	School Crossing Guard	\$45,000.00
1410134	Health Care, Vision, Dental, Life Insurance	\$510,313.00
1410135	Disability Insurance	\$3,085.00

1410154	Court Wages	\$40,000.00
1410158	Sickleave Buy Back	\$17,000.00
1410164	Overtime, Paid for Position	\$100,000.00
1410165	LC DUI, BuckleUP, Taskforce Reimbursable OT	\$30,000.00
1410170	Police Chief	\$86,998.00
1410172	Longevity	\$76,762.00
1410182	Paid Holiday	\$40,588.00
1410187	Supplies	\$16,000.00
1410220	Gas/Oil	\$22,000.00
1410231	Clothing Uniform	\$12,000.00
1410238	Bullet Proof Vest	\$8,800.00
1410239	Copier, Police Records Management System	\$11,000.00
1410243	K-9 Expense	\$4,500.00
1410300	Actuary	\$200.00
1410317	Arbitration	\$1,000.00
1410325	Radio Cost	\$1,000.00
1410350	Police Liability Insurance	\$15,000.00
1410375	Vehicle Tires	\$8,000.00
1410376	Vehicle Maintenance	\$8,000.00
1410420	Training Classes, Travel, and Seminars	\$4,000.00
1410422	Hospital Fee Investigative Test	\$2,000.00
1410880	Supplies - Donation Proceeds	\$20,000.00
	TOTAL POLICE PROTECTION	\$2,221,562.00

	FIRE PROTECTION #6	2022
1411122	Fire Chief Salary	\$62,978.00
1411123	Deputy Fire Chief	\$3,836.00
1411124	Fire Captain	\$510.00
1411125	1st Assistant Fire Chief	\$1,753.00
1411126	2nd Assistant Fire Chief	\$1,753.00
1411127	Health Care, Vision, Dental, Life Insurance	\$147,476.00
1411128	Longevity	\$7,740.00
1411129	Service Bonus (Fire)	\$750.00
1411140	Salary Fire Truck Drivers	\$224,172.00
1411141	Overtime	\$4,000.00
1411142	Fire Inspection Fee	\$1,000.00
1411143	Fire Training	\$1,000.00
1411144	Part Time Drivers	\$46,000.00
1411201	Uniform Allowances	\$2,500.00
1411260	Supplies	\$1,800.00
1411338	Gas and Oil	\$14,000.00
1411363	Hydrant Rent	\$65,000.00
1411374	Vehicle Maint. Repair	\$30,000.00
1411376	Firehouse Maintenance Contracts	\$6,500.00
1411500	Yearly Commitment - Vol.FireDistrict	\$15,000.00
1411501	Fireman Relief Payment (pass through)	\$50,000.00
1411502	Newtown Lease	\$6,000.00
1411504	Warrior Run Lease	\$4,800.00

1411600	Telephone and Computer Access	\$2,000.00
1411601	Utilities	\$27,500.00
1411703	Fire HQ Monthly Loan Payment (3of39)	\$98,784.00
	TOTAL FIRE PROTECTION	\$826,852.00
	CODE ENFORCEMENT #7	2022
1413122	Building/Code Enforcement	\$52,413.00
1413123	Property and Maintenance	\$40,000.00
1413124	Health Officer	\$17,106.00
1413125	Fuel	\$1,000.00
1413141	Electrical Inspector	\$20,578.00
1413142	Zoning Officer	\$12,000.00
1413143	Health Care, Vision, Dental, Life Insurance	\$78,603.00
1413144	Code Clerk	\$48,839.00
1413145	Longevity	\$6,349.00
1413195	Plan Review Fees (municipality)	\$3,000.00
1413196	Plan Review Fees (special projects)	\$20,000.00
1413200	General Expense & Supplies	\$4,000.00
1413210	Dept. of Community Economic Development (DCE)	\$2,500.00
1413300	Contractor Test	\$2,300.00
1413314	Stenographer	\$1,500.00
1421000	Materials (Health Officer)	\$200.00
1421500	Animal Population Control	\$7,500.00
	TOTAL CODE ENFORCEMENT	\$317,888.00
	PLANNING AND ZONING #8	2022
1414130	Zoning Solicitor/Research & Opinion	\$4,000.00

1414200	General Expense	\$400.00
1414511	Planning Solicitor/Research & Opinion	\$3,000.00
1414512	Zoning Board	\$5,700.00
1414513	Planning Commission	\$1,300.00
	TOTAL PLANNING AND ZONING	\$14,400.00
	CIVIL DEFENSE #9	2022
1415200	Emergency Management	\$500.00
	TOTAL CIVIL DEFENSE	\$500.00
	PUBLIC WORKS DEPARTMENT #12	2022
1427365	Landfill Fee (yr 5 of 5)	\$302,000.00
1427366	Recycling Fee	\$40,000.00
1430122	Road Supervisor	\$67,850.00
1430140	Foreman(4) Laborers (11)	\$734,528.00
1430141	Part-time Laborers (Temporary) - 4	\$69,890.00
1430142	Seasonal Laborers (4)	\$15,680.00
1430143	Longevity	\$40,969.00
1430144	Service Bonus (Road)	\$750.00
1430183	Overtime	\$50,000.00
1430231	Gas/Oil	\$45,000.00
1430245	Asphalt Purchases/Road Restoration	\$30,000.00
1430260	Salt Purchase	\$42,000.00
1433000	Road Signs and Stop Signs	\$5,000.00
1438000	Materials, Supplies	\$30,000.00
1438001	Vehicle Repair	\$45,000.00
1438002	Tires	\$12,000.00
1438005	Health Care, Vision, Dental, Life Insurance	\$420,630.00

	TOTAL PUBLIC WORKS	\$1,951,297.00
	RECREATION #13	2022
1451247	Materials, Supplies, and Maintenance	\$800.00
1452140	Playground Expense	\$90.00
1452260	Playground Equipment	\$1,000.00
1452366	Water Bill - Playgrounds	\$300.00
1452372	Youth Contribution - Hanover Area Rec Fields	\$7,520.00
	TOTAL RECREATION	\$9,710.00
	DEBT SERVICES #14	2022
1472600	Tax Anticipation Note	\$909,000.00
1472604	Pension Loan	\$420,000.00
	TOTAL DEBT SERVICES	\$1,329,000.00
	MISCELLANEOUS #15	2022
1410360	Signal Power	\$3,800.00
1410371	Signal Repair	\$10,000.00
1480000	Miscellaneous	\$25,000.00
1480012	Carry Over Bills from 2021	\$60,000.00
	TOTAL MISCELLANEOUS	\$98,800.00
	INSURANCES #16	2022
1486351	General Liability	\$55,000.00
1486352	Property, Inland Marine, Equipment, Crime	\$19,000.00
1486353	Bonding Secretary/Treasurer	\$2,500.00
1486354	Workers' Compensation	\$250,000.00
1486355	Public Officials Liability	\$20,000.00
1486356	Auto Insurance	\$65,000.00
	TOTAL INSURANCES	\$411,500.00
	EMPLOYEE BENEFITS #17	2022

1487157	Healthcare Reserve Benacon	\$1,632,573.00
1487160	2021 MMO AFSCME	\$82,522.00
1487161	Social Security/Medicare	\$180,000.00
1487162	Unemployment UCOMP	\$17,000.00
1487163	Retiree Health, Dental, Vision, Life Insurance	\$83,985.00
1487164	Perfect Attendance, Health Care Opt Out, SL BuyBack	\$102,219.00
1487165	2021 MMO Police	\$178,255.00
1487167	Midstate Occupational (Employee Drug Testing)	\$4,000.00
	TOTAL EMPLOYEE BENEFITS	\$2,280,554.00

2022
\$10,537,332.00

2022 SEWER FEE ACCOUNT BUDGET

2022 SEWER FEE ACCOUNT BUDGET		
		2022
	REVENUE	
0132901	Fee Collection 2020	\$358,605.00
	TOTAL REVENUE	\$358,605.00
		2022
	EXPENSE	
1429372	Sanitary Sewer Compliance Officer	\$108,055.00
1429380	WVSA Outside Billing 7% of Revenue	\$30,000.00
1429390	Note Payment (payoff - 2027) <i>Penvest</i>	\$70,000.00
1429420	Maintenance & Repair Resolution	\$150,550.00
	TOTAL EXPENSE	\$358,605.00

2022 CAPITAL FUNDS

Carry Over (as of Dec 2021)

2022 Total

\$3,527,427.00

2022 LIQUID FUELS	
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Carry Over (2021)	\$250,000.00
Est. 2022 Allocation	\$320,000.00
2022 Total	<u>\$570,000.00</u>

2022 COVID FUND	
2021 Fund Balance	\$566,291.64
2022 Amount	\$566,291.64
2022 Fund balance amount	\$1,132,583.28

2022 HANOVER TOWNSHIP BUDGET

GENERAL FUND	\$10,537,332.00
CAPITAL FUND	\$3,527,427.00
LIQUID FUELS	\$570,000.00
SEWER FUND	\$1,084,605.00
COVID FUND	\$1,132,583.28
TOTAL FUNDS	\$16,851,947.28

2022 STORM WATER FUND	
2021 Fund Balance	\$181,133.90
Estimated 2022 amount	\$110,000.00
2022 Total	\$291,133.90

** held by WVSA